

MINUTES OF THE REGULAR MEETING BOARD OF PARK COMMISSIONERS April 18, 2024

The Regular Meeting of the Board of Park Commissioners was called to order by President Cohen at 7:00 p.m. in the Patty Turner Center. Executive Director Harvey called the roll, and the following were:

Present: Caron, Cohen, Patinkin, Serota (4)

Absent: Brown (1)

Staff: Executive Director Jeff Harvey, Deputy Executive Director and Director of Recreation Laura McCarty, Superintendent of Recreation Tony Korzyniewski, Director of Golf Operations Jason Mannina, Director of Parks Jay Zahn, Superintendent of Marketing Deanna Musurlian.

II. APPROVAL OF MINUTES

Commissioner Patinkin moved to approve the minutes from the March 7, 2024 Workshop Meeting, the March 21, 2024 Finance Meeting and the March 21, 2024 Regular Board Meeting. Commissioner Caron seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

Commissioner Caron moved to approve the March 26, 2024 Special Meeting minutes and March 26, 2024 Closed Session minutes. Commissioner Serota seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Serota (3)

NAYS: None (0)

ABSTENTIONS: Patinkin (1)

ABSENT: Brown (1)

III. APPROVAL OF DISBURSEMENTS

Commissioner Caron moved to approve the Voucher Listing presented on March 21, 2024, in the amount of **\$1,380,462.98** including **\$4,069.32** of travel and training expenses. Commissioner Serota seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

IV. MATTERS OF THE PUBLIC, VISITORS AND GUESTS

A. Comments from the Public, Visitors and Guests

There were no comments from the public, visitors or guests.

B. Communications and Correspondence

Mr. Harvey reported Jeffrey Oberlander sent an email about the brochure. There was no further correspondence after our response. Ms. McCarty explained there will be 25-30 printed copies available per site as well as a pdf online.

V. COMMITTEE LIAISON REPORTS

PTC Members' Council

Ms. McCarty reported the PTC Members' Council met on April 11, 2024. The PTC welcomed 26 new members since the beginning of January. The PTC had a wonderful open house event, which was well attended. The event included facility tours and information on current and potential new programs and was catered by Italian Kitchen. They will begin offering new evening programs intended for ages 50 and older. Recent events included a brown bag bingo with 19 participants and a concert by the Big Band Sound of Deerfield with 18 people in attendance.

VI. ACTION ITEMS

A. Consideration of Semper Fi Payment Request #2 for Jewett Park Renovation

Commissioner Patinkin moved to approve payment request number two for a progress payment in the amount of \$56,290.50 for work completed for the Jewett Park Phase II renovation project as submitted by Semper Fi Landscaping, Inc. Commissioner Serota seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

B. Consideration of Camosy Construction Payment Request #4 for JPCC Interior Renovation

Commissioner Serota moved to approve payment request #4 from Camosy Construction for Jewett Park Community Center lower-level renovations in the amount of \$109,030 which includes work completed on the lower level through the end of March. Ms. McCarty explained they are finishing the work and should be ready within the next few weeks. Commissioner Caron seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

C. Consideration of Bid Award and Purchase Approval for Brickyards LED Lights

Commissioner Serota moved to approve the base bid from Diamond Lighting and Maintenance of Sheridan, Illinois for the installation and new LED sports field lighting at Brickyards Park for the total amount of \$61,312.20. Commissioner Caron seconded the motion. She asked why the bid was so much lower than the budgeted price. Mr. Zahn explained they received a great incentive through ComEd. He explained only one bid was received because they had tight specifications. The motion passed by the following vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

D. Consideration of Bid Award and Purchase Approval for SRC Bikes to Direct Fitness Solutions

Commissioner Patinkin moved to approve the low bid from Direct Fitness Solutions of Mundelein, Illinois, for the purchase and installation of cycle bikes at the Sachs Recreation Center. Commissioner Serota seconded the

motion. Mr. Korzyniewski explained this was a bit more than the budgeted amount, but Direct Fitness gave us the best deals. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

Consideration of Fiscal Year Ending 2023 Commitment of Funds Resolution 2024-01

Commissioner Serota moved to adopt Resolution 2024-01 committing fund balances for the General Fund for the capital expenditures amount of \$3 million as of December 31, 2023. Commissioner Caron seconded the motion. Mr. Harvey explained this is the annual commitment of funds. Last year, they committed \$1 million but could have gone to \$1.5 million. This year, they are adding \$1.5 million to the fund balances each year. This represents the excess funds above the determined amount which are needed to maintain the AAA rating. It is more conservative than our policy. Essentially, the District has \$6 million as a rainy day/maintenance fund and another \$3 million to commit for future capital projects. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)

NAYS: None (0)

ABSENT: Brown (1)

VII. OTHER MATTERS

A. Capital Project Update

Commissioner Serota noted there was a conversation on social media about who to talk to about turf fields and several parents said turf is actually not good for the athletes or the environment. Mr. Korzyniewski noted the staff office renovations at Sachs Recreation Center will take place in the summer. Mr. Mannina explained in the 7-year capital plan, we have two years of cart paths then the irrigation lines. In about five years, they may look at bunkers. Camosy Construction is coming on Monday for the siding. Mr. Mannina does not believe the siding was properly installed. President Cohen asked at what point they take action. Mr. Mannina will know more on Monday. Mr. Harvey noted we are still holding \$25,000 on the project. Mr. Mannina explained the material didn't fail; rather, the installation failed. Mr. Zahn met with A-Lamp and the Village engineers for the PTC parking lot and is awaiting a final price and the work should be done in July.

B. Other Comments and Discussion

Ms. McCarty did a quick survey with other districts that offer afterschool programs or clubs. None of the districts offer afterschool enrichment programs; it is just regular, recreational-type programs that are held at their recreational facilities. The districts offer before- and afterschool care and most of them offer the programs at the schools. Some of the districts offer programs at park district facilities but the schools do not provide transportation if offered at a park district facility. Ms. McCarty learned that a lot of the districts have their own busses with their own bus drivers. She noted Glenview is structured differently as the programs are run by a private organization. Wilmette also has their own busses, but transfer kids from school-to-school. Mr. Zahn believes it is fairly common for larger districts to have their own busses. Ms. McCarty noted one district has the staff meet the children at the schools and walk to the park district facilities because all of the locations are within ¾ mile of the schools. Commissioner Serota suggested scheduling a meeting regarding after summer programs to begin to discuss what to do after next year. She also believes having all the stakeholders in the same room is very important. Mr. Harvey suggested inviting everyone including the school board and superintendent. President Cohen believes there should be a workshop meeting inviting everyone, including the public. Mr. Cohen read the IGA and it says there is supposed to be cooperation. President Cohen suggested not paying the PTO 20%. He does not know how it started; it is not in the IGA and he does not see a reason we should be doing that anymore. Mr. Zahn noted the schools are participating at 50% for the playgrounds. Although the

PTO participates in the 50%, it is not the entire 50%. President Cohen suggested instead of paying the PTO directly, the money should go into an account to be used for the playgrounds. Commissioner Serota suggested looking at how this came about. President Cohen noted we give 20% of the enrichments, so if the enrichments are eliminated, there will not be any more money.

Ms. McCarty reminded everyone about the NSSRA Shining Stars tomorrow night at Pinstripes. There will be 430 people in attendance.

Commissioner Patinkin followed up on the visit from the Big Band Sound of Deerfield. Mr. Harvey explained they are going to sign an independent contractor agreement, which is what we initially asked them to do.

VIII. ADJOURNMENT TO CLOSED SESSION

Commissioner Caron moved to adjourn the open session to closed session for personnel matters involving specific employees pursuant to 5IL(c) S120/2C1C. Commissioner Patinkin seconded the motion. The motion passed by the following roll call vote:

AYES: Caron, Cohen, Patinkin, Serota (4)
NAYS: None (0)
ABSENT: Brown (1)

The meeting was adjourned to closed session at 7:45 pm.

IX. RECONVENE TO OPEN SESSION

President Cohen reconvened in open session at 8:27 pm.

PRESENT: Caron, Cohen, Patinkin, Serota (4)
ABSENT: Brown (1)

Staff: Executive Director Jeff Harvey, Deputy Executive Director, Director of Recreation Luara McCarty

X. ADJOURNMENT

There being no further business or discussion, Commissioner Caron moved to adjourn the meeting. Commissioner Patinkin seconded the motion. The motion passed unanimously on a voice vote.

The meeting was adjourned at 8:28 pm.

Respectfully submitted,

Jeff Harvey, Secretary

Transcribed by: Jeri Cotton